

Citizen's Advisory Committee Meeting
September 1, 2016
6:00 p.m.

- I. CALL TO ORDER/ROLL CALL: The meeting was called to order at 7:21 p.m. by Chairman Tim Coll. Roll call was taken with a quorum being present.
- II. APPROVAL OF THE MINUTES: Mr. Coll presented the minutes from the April 7, 2016 meeting. Marlin Klopfenstein made a motion to approve the minutes as written. The motion was seconded by Karen Maassel. The motion carried unanimously.
- III. CCNO POPULATION STATISTICS/OPERATIONAL UPDATE: Dir. Dennis distributed the population statistics. Dir. Dennis stated that since the budget cuts have been made, everyone is doing at least two jobs and some people are doing three jobs so not all of the statistical reports are available. Dir. Dennis noted that there have been some real significant changes in the organization.

Dir. Dennis stated that there has been a significant increase in the average daily population from 2014 through the current year. July 2016 was a record setting month with an average daily population of 627. Each member was fully utilizing their beds. In addition, there were 40 plus post-release control (PRC) violators held at CCNO. The male population has been slightly lower which allowed the flexibility to handle the increased female population. The design of M Building allows flexibility of switching between male and female inmates within a short period of time.

The electronic monitoring program has also seen an increase in their average daily population. Work release numbers continue to be low.

The day's population count was 602. Effective today, new bed allotments are in place to reflect the change of the City of Toledo no longer being a member of CCNO. When Toledo failed to pay their third quarter invoice, that was deemed a withdrawal from CCNO. That withdrawal was effective August 29, 2016. The new bed allotments are; Defiance County - 60, Fulton County - 55, Henry County - 37, Lucas County 303, which is an increase of 100 beds, and Williams County - 55. There are currently 510 beds at CCNO that are being paid for by the member jurisdictions. There are also 40 beds reserved for the PRC violators. This leaves a total of 550 beds out of 638 that are funded. CCNO is losing \$425,000 a month from Toledo not paying their third quarter invoice.

The budget cuts made included the layoff of five corrections officers (currently have 12 vacancies); the elimination of nine case manager positions; and, the elimination of all programming. Recovery Services of Northwest Ohio, the provider of substance abuse programming at CCNO, did receive a \$50,000 donation from ProMedica of Defiance to continue to provide substance abuse programming at CCNO for an additional two months. Ruth Peck, Chief Executive Officer of Recovery Services, is currently seeking other donations to

fund substance abuse programming at CCNO through the end of the year. When Toledo failed to pay their invoice and the population did not drop all expenses continued, everything but security has to be looked at for cuts and efficiency. Security, medical and food services cannot be taken away, so that left programs and services that needed to be eliminated. Dir. Dennis noted that having the 12 corrections officer vacancies is creating a large amount of overtime. Dir. Dennis noted that there were six retirements over the past several months of long term employees that carried large sick leave and vacation payouts. Ms. McCollough questioned whether the entry level salary will be less when replacing those who retired. Dir. Dennis responded that was correct. It was questioned whether it was calculated at what point paying overtime would be more costly than recalling the laid off corrections officers. Dir. Dennis responded that is currently being reviewed; however, two of those corrections officers that were laid off have secured other jobs and will not be returning to CCNO. Dir. Dennis stated that everyone is pulling together to make the changes work. Ms. McCollough questioned whether the Department of Rehabilitation and Corrections (DRC) pays more than the members. Dir. Dennis responded that they are charged a per diem of \$78 versus the member per diem of \$72.05 for the PRC program.

Dir. Dennis reported that he is working on a new grant to be funded with Community Corrections Act funds from the DRC for a prison diversion program. Dir. Dennis noted that Bud Hite, Director of the Lucas County Correctional Treatment Facility is helping develop this prison diversion program. The proposed program will divert F4 and F5 offenders from the five member counties from prison to CCNO. Dir. Dennis noted that over the last six years, an average of 421 F4 and F5 offenders have been sent to the DRC. Dir. Dennis stated that the program will not be able to divert them all, but rotating inmates through a 120 day program it is estimated that 260 offenders will be diverted from prison. Program approval is still pending but if approved, Dir. Dennis would like to start the program beginning October 1.

- IV. ANNUAL INSPECTION: Tim Coll stated that the facility was in good repair. Staff seemed happy with their job and the inmates seemed to be comfortable with their surroundings.

Marlin Klopfenstein stated that he is always amazed at how clean and organized the facility is. There were no concerns that he found.

Larry Zuver reported that he inspected the minimum security units. The units were clean and the light levels were good. He stated that he did have an inmate complain about the amount of soy that is served in their meals. Dir. Dennis stated that interestingly enough Karen Maassel and he went through kitchen and the staff discussed the amount of soy in the meals. Mrs. Maassel stated that she told them that soy was better for them because it contained more protein and had lower cholesterol. The kitchen staff were quite proud of adding soy to the menus and maintaining the correct amount of calories per day. Dir. Dennis noted that the inmates are served a breakfast sack lunch and two hot meals

each day. Dir. Dennis stated that Aramark staff prepare the breakfast sack meals each afternoon and the Corrections Officers serve them in the morning. This was another compromise made to save money.

Karen Maassel stated that she inspected the program areas, e.g., kitchen, warehouse, laundry, maintenance, etc. Everything was labeled well and very organized. In both the kitchen and maintenance staff could tell at a glance if a tool was missing due to the shadow boards in place. Dir. Dennis stated that there are a lot of standard requirements and staff are well aware of them. Mrs. Maassel stated that the MSDS sheets were in a binder and the staff knew where they were. There are a lot of little details that makes an inspection successful to be awarded 100 percent.

Johnetta McCollough stated that she was amazed at how clean the facility is and how quiet it was.

V. CURRENT ISSUES:

Mr. Klopfenstein stated that he wanted to thank Dir. Dennis for the time that he has put to make everything run despite the withdrawal of Toledo. Dir. Dennis noted that Dir. Sullivan, Fiscal Manager Tonya Justus and the Commanders along with other security staff have put in a considerable amount of time on ensuring CCNO continued. Unfortunately there have been a lot of resignations due to the stress of uncertainty, but once the organization has stabilized there is rebuilding to do.

Mr. Zuver questioned if there were any Toledo representation on the Board. Dir. Dennis responded that they are no longer Board members. In addition, the City of Toledo has not appointed anyone to the Citizen's Advisory Committee for a number of years.

Mr. Klopfenstein questioned whether the population will be able to be reduced. Dir. Dennis stated that there is a commitment to reduce the population by the end of the month. Specifically, Lucas County has a bed allotment of 303 and there are currently 355 inmates here for Lucas County. The Toledo Municipal Court will be sentencing inmates to the Wood County Jail and they are in the process of changing commitments for the inmates currently at CCNO under a Toledo Municipal Code violation to transfer them to the Wood County Jail also. It was questioned what the Wood County Jail is charging the City of Toledo. Dir. Dennis responded \$65 per bed including transportation services. Dir. Dennis noted that the Wood County Jail does not have 24-hour medical care or the level of programs that CCNO provides. It was questioned what would happen if the City of Toledo requested to return to CCNO. Dir. Dennis responded that if he is able to fill the remaining available beds with grants, there would not be room.

It was asked whether Lucas County would take more than 100 additional beds. Dir. Dennis stated that it is a possibility, but even the 100 additional beds are costing them an additional \$2 million next year.

It was mentioned that there was an article in the paper on the diversion programs in Lucas County. Dir. Dennis stated that Lucas County is using a risk assessment tool to do early releases. This is very innovative. Ms. McCollough stated that the Lucas County Jail is using the risk assessment to determine who will remain in the jail after booking. Dir. Dennis noted that the corrections business is more scientific in their operations.

It was questioned whether Lucas County will be doing more community monitoring. Dir. Dennis noted that they received funding through a grant for diversions. Dir. Dennis stated that CCNO's electronic monitoring program is on a record setting pace with 150 offenders a day on the electronic monitoring program with approximately 51 being pretrial offenders.

It was questioned whether Lucas County was still pursuing their new jail. Dir. Dennis responded that project was put on hold. The Lucas County Commissioners passed a resolution to rescind their letter to withdraw from CCNO.

There being nothing further, Ms. McCollough made the motion to adjourn. Mr. Zuvers seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:56 p.m.