

Citizen's Advisory Committee Meeting
May 2, 2013
7:00 p.m.

- I. CALL TO ORDER/ROLL CALL: The meeting was called to order at 7:05 p.m. by Vice Chairman Bill Sanford. Roll call was taken with a quorum being present.

- III. APPROVAL OF THE MINUTES: Mr. Sqnford presented the minutes from the March 7, 2013 meeting. Andrew Kozal made a motion to approve the minutes as written. The motion was seconded. The motion carried unanimously.

- III. CCNO POPULATION STATISTICS/OPERATIONAL UPDATE: Dir. Dennis reviewed the population statistics. The day's population was 600 or 94 percent of capacity. The average daily population in March was 585 or 92 percent of capacity. The average daily population in April was 583 or 91 percent of capacity. The members were directed to review their own jurisdiction's average daily population, peak population and the allocated beds for each month. The City of Toledo average daily population in April was 237 just under their bed allocation of 240 with their peak population at 247. Defiance and Lucas Counties were also close to their bed allocations throughout the month.

The monthly population reports by court were reviewed. Dir. Dennis noted that the juvenile court bed usage has dropped due to a state law change. Juveniles when they turn 18 no longer are brought to CCNO; they remain in the juvenile facility. The exception is if a juvenile is adjudicated as an adult and are deemed a threat to others in the juvenile facility then they are housed at CCNO.

In 2013 the average daily population in February, March and April was significantly higher than in 2012. Dir. Dennis reviewed the same months in 2008 noting that the population numbers are trending more towards 2008. Dir. Dennis noted that the female population is increasing with the day's population at 120. Changes were made in the allocation of beds in M Building to make room to house these additional females. Temporarily, a five bed unit was made into an eight bed unit and a thirteen bed unit was changed into a sixteen bed unit. This was done to move female inmates off of cots on the floor in the J1 classroom. During the discussion Larry Zuver brought up the Board meeting article and wanted to discuss the changing classification in M Building moving towards more minimum security inmates being in M Building. Mr. Zuver questioned whether a fence is needed around M Building. The group was surveyed by Dir. Dennis with the majority interested in having a fence installed. Larry Zuver and Chris Baker were interested in fencing in a walkway between M Building and the main facility. Dir. Dennis stated that would require an additional bus gate to be installed for the busses to exit the salleyport area. Fencing will be looked into.

Dir. Dennis reviewed the average daily population for males. The male population is also high which resulted in the temporary classification changes in

M Building because female offenders could not be housed in the main unit in M Building but had to be housed in the side units.

Administrative releases were discussed. They are on the increase for this year in comparison to previous years. At the current rate, the number of administrative releases granted would exceed the 2009 numbers.

There is an increase in the number of offenders on electronic monitoring but with a program capacity of 120 Dir. Dennis would like to see more offenders placed in the program. The average daily population in electronic monitoring for this year is trending above 100 but Dir. Denis would like to be closer to 120 to relieve the overcrowding at CCNO.

- IV. CURRENT ISSUES/OPERATIONAL UPDATE: Dir. Dennis reported that five people began employment as Corrections Officers on April 1. They are currently working in the units. A Basic Corrections Academy began on April 22. There are eleven CCNO Corrections Officers in the Academy and one Officer from Putnam County. Dir. Dennis stated that several of CCNO's academies involve other area counties to be more cost effective.

Changes are being made in the community public works program due to increasing the security level of M Building in an effort to reduce contraband. Offenders will no longer be allowed to have their own money in M Building. Taking money away from the offenders was a concern because the workers might badger their Supervisors for money for cigarettes or coffee. To implement the changes additional training was held with all the work site supervisors to make them better prepared. Work site supervisors will receive four hours of orientation training and also receive in-service training every year.

The committee working to revise the Ohio jail standards met on March 7 and 28. The committee submitted their recommendations to the Ohio Department of Rehabilitation and Corrections (ODRC). The ODRC attorney is currently reviewing the proposed standards. If the recommendations are accepted they will then be forwarded to the legislature. Dir. Dennis stated that he feels confident that good recommendations were made in the standards.

Last week the annual volunteer banquet was held. There were between 65 and 70 people that were present. The banquet was well received by all. Dir. Dennis noted that in 2012, volunteers donated over 9,400 hours of service.

Video visitation is scheduled to be installed between June 10 and 14. The tentative go live date is June 12.

Dir. Dennis stated that Crisis Intervention Training (CIT) will be held May 13 through 17. This involves local law enforcement and CCNO staff. This is a 40 hour training program to train law enforcement to better manage mentally ill people to hopefully divert them from jail. The idea is law enforcement identify them in crisis

and get them to the correct agency in the community and forego sending them to jail.

Meals are now being served to offenders in the minimum security units versus them walking to the dining area. The project began with breakfast being served in all the units. That went well, so lunch and dinner trays were also phased in to be served in the units. A question was asked regarding any sanitation concerns due to serving meals in the units. Dir. Dennis stated that at this time there does not seem to be any concerns. Concerns being monitored is inmates hoarding food or spilling it on the floor and attracting rodents, ants, etc. At this point this has not been seen.

Dir. Dennis informed the group that on October 4, 2013 the first Ohio Correctional Administrators conference will be held in Columbus. This is being planned by the Ohio Jail Administrator's Board.

On March 12 Street Smart training was held at Northwest State Community College. This was very well attended. The instructors were very good. Discussed the different ways that individuals are using drugs, alcohol and other substances. This was very enlightening training.

Dir. Dennis has been approach by Judge Stelzer, Williams County Common Pleas Court regarding a possible community service program for non residential offenders. Offenders could be on electronic monitoring and do community service or sentenced to community service by the court and supervised by a CCNO Officer in the community. This is still in the discussion stage.

There being nothing further, Andrew Kozal made a motion to adjourn the meeting. Chris Baker seconded the motion. The meeting was adjourned.