

Corrections Center of Northwest Ohio



ANNUAL REPORT

Fiscal Year 2015

January 1, 2015 – December 31, 2015

**Jim Dennis
Executive Director**

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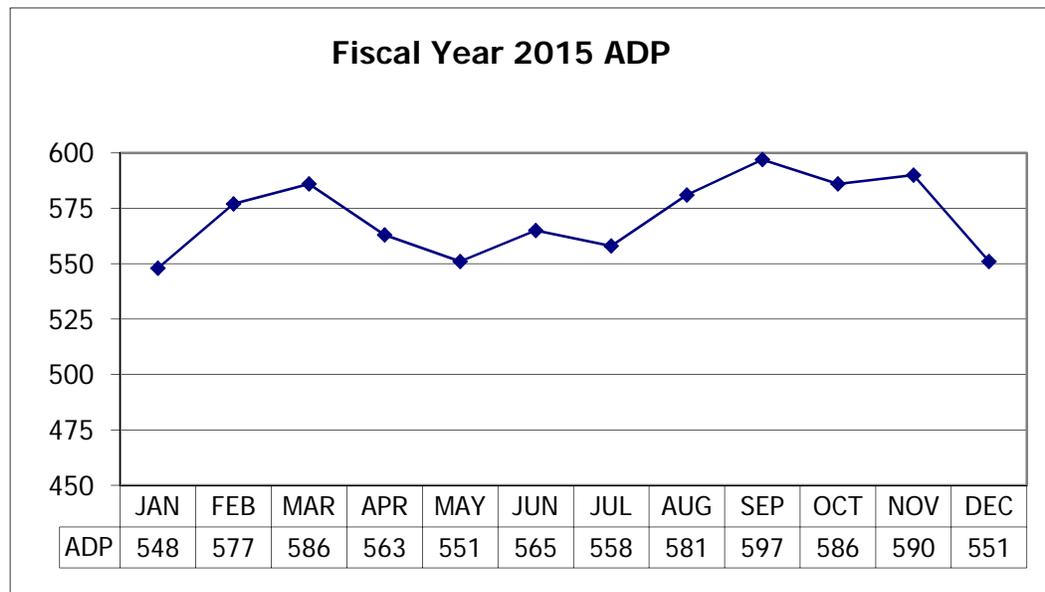
Corrections Center of Northwest Ohio

I. Executive Summary

The Corrections Center of Northwest Ohio (CCNO) staff contended with the following ongoing and recent issues during fiscal year 2015:

- A. 2015 was overshadowed by the ongoing dispute between the City of Toledo and Lucas County over who is responsible for jail costs of offenders sentenced by the Toledo Municipal Court who were charged under the Ohio Revised Code. The dispute led to changes being made to the CCNO Operating Agreement to bring clarity on each jurisdiction's responsibility for jail beds at CCNO. Unfortunately this did not end the dispute and the City of Toledo filed a lawsuit against the Corrections Commission of Northwest Ohio and the County Commissioners from Defiance, Fulton, Henry, Lucas and Williams counties.
- B. For the second time in CCNO's history, the possibility of a jurisdiction being unable to pay their quarterly invoice was experienced. The City of Toledo was late on a payment in 1998. The Board worked with the City of Toledo to accept partial payments to enable CCNO to continue to operate at full capacity until the entire payment was received. A similar arrangement was reached in 1998.
- C. The increasing heroin epidemic in northwest Ohio affected CCNO operations as the number of inmates suffering through withdrawal symptoms escalated. The Board authorized the Executive Director to hire a consultant to review the current policies, practices and programs at CCNO to ensure that best practices are in place to serve this inmate population.

- D. CCNO received notice from the Lucas County Commissioner's Office that they will be replacing the current Lucas County Corrections Center and will be leaving the Corrections Commission effective December 31, 2018. In response, CCNO staff had been looking for other entities who may be interested in renting available beds at CCNO. This resulted in a grant being received from the Ohio Department of Rehabilitation and Corrections to house post-release control offenders at the CCNO. Offenders were received into this program on December 31, 2015.
- E. The Corrections Commission created a reserve account. It was agreed that the reserve account would be an account set aside for the payout of earned but unused vacation leave, sick leave, and compensatory time upon an employee's resignation, termination, layoff, or retirement. The reserve account was established in the Fifth Amended and Restated Organizational and Operating Agreement that was approved by the Commission at the May 27, 2015 Board meeting. The amount to be put in the reserve account, if any, shall be determined on an annual basis in conjunction with approval of the budget or at another time as determined by the Commission.
- F. The monthly average daily population (ADP) ranged between 548 and 597 in 2015. The average daily population for 2015 was 571 or 89 percent of capacity. The Board rated bed capacity of CCNO is 638. The Operating Agreement for the CCNO states that the operating capacity of CCNO is 90 percent of the bed capacity which is 574. The monthly ADP during 2015 is displayed below.



- G. The number of offenders earning their GED while incarcerated at CCNO in 2015 was eight. The State of Ohio contracted with a private company to

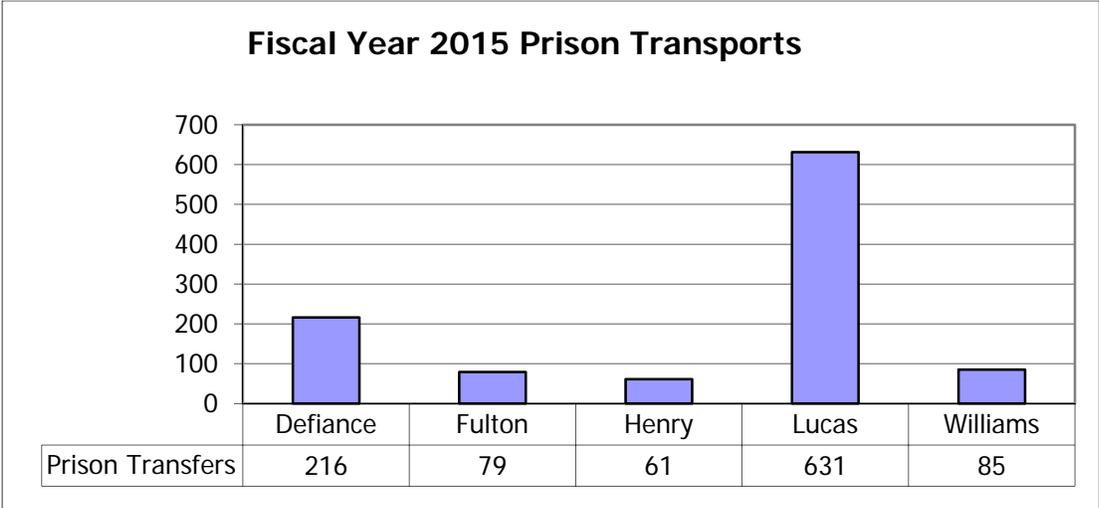
computerize the GED test in 2014. This had a negative impact on all GED test sites throughout the State of Ohio.

- H. When the population exceeds the 90% capacity as set forth in the CCNO Operational Agreement steps will be taken to reduce the population through the utilization of administrative releases. All administrative releases must be approved by the court of jurisdiction. Offenders with mandatory sentences or a judicial stipulation of mandatory time to be served will not be considered for an administrative release.

When the population reaches 95% or 606 CCNO will not accept any offenders from a jurisdiction that is exceeding their bed allocation until they drop to or below their bed allocation, or the facility population drops to 90% or below.

In 2015, ten overcrowding emergencies were declared. In comparison, there were no overcrowding emergencies declared in 2014 and five overcrowding emergency declared in 2013. Throughout the year the population rose above 90 percent 166 times and administrative releases were requested resulting in 112 offenders receiving an administrative release in 2015. This is up from 2014 when 17 offenders received an administrative release.

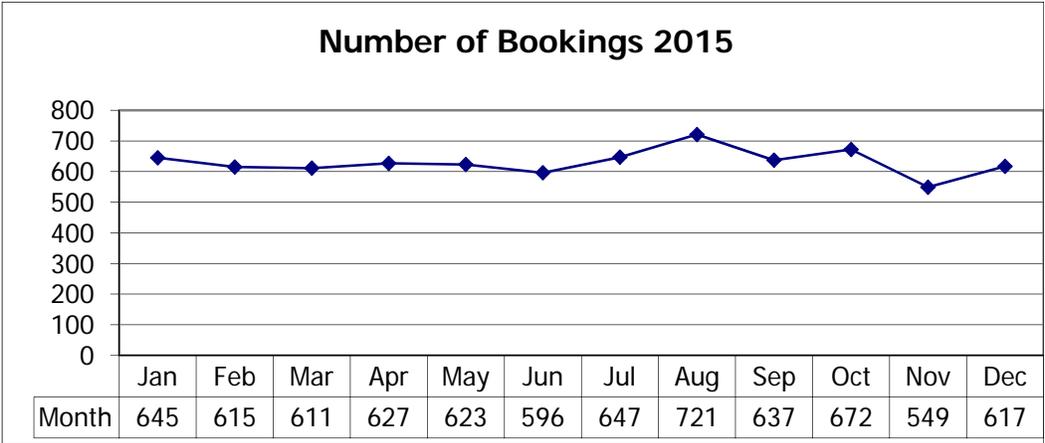
- I. 1,072 offenders were transferred to and from prison in 2015. This was a decrease from 1,296 offenders transferred in 2014. These transfers include the number of offenders who were brought back from prisons for judicial reviews, sex offender registrations, etc. A breakdown by jurisdiction follows:



CCNO can video conference with all state prisons. It is CCNO's recommendation that Judges use video conferencing versus bringing

offenders back to court in person for judicial review hearings. This should result in a reduction of transports. By conducting video hearings with offenders incarcerated in prison rather than bringing them back to CCNO for a court hearing it would help alleviate the shortage of medium and maximum security cells. The average length of stay for an offender brought back from prison until release or return to prison is 19 days.

J. There were 7,560 offenders booked into CCNO during 2015 compared to 7,100 in 2014. A monthly breakdown follows:



K. CCNO is accredited by the American Correctional Association (ACA). To retain ACA accreditation, CCNO undergoes an audit on all ACA standards every three years. Yearly reports are also forwarded to the ACA to show continued compliance. CCNO successfully completed the re-accreditation process in May 2014. The next reaccreditation on ACA standards will be held May 2017.

During 2015, CCNO completed the following inspections:

1. Williams County Health Department, Annual full facility inspection. No deficiencies were noted.
2. State Fire Marshall's Inspection. Six violations were noted and corrected. The State Fire Marshall returned and found CCNO in full compliance.
3. The 2015 Citizen's Advisory Committee, Annual Jail Inspection was completed with no deficiencies noted. They were very complementary of CCNO operations.
4. Williams County Health Department, conducted an unannounced kitchen inspection. No deficiencies were noted.

- L. A pay-for-stay program was implemented on November 2, 2009 through a contract with Intellitech Corporation. Offenders are charged a \$100.00 reception fee upon coming to CCNO. Upon their release they receive an invoice for daily jail fees based on CCNO's budgeted per diem cost which in 2015 was \$68.76. In 2015, CCNO collected \$94,264.90 from offenders during their incarceration; Intellitech collected \$109,365.03 from offenders after their release. These collections resulted in net revenue of \$84,993.82 from the pay-to-stay program. Eighty-four percent of CCNO offenders booked in 2015 came into CCNO with no cash in their pockets. During 2015, 58 percent of the offenders housed at CCNO were provided indigent kits.



- M. Revenue was generated through the offender telephone system. Offenders have access to telephones in their units. They can purchase pre-paid telephone cards or call family and friends collect. The contract for the offender telephone system is with Securus. CCNO receives 65 percent of the gross revenues generated through the offender telephone system. This amounted to \$344,780.89 in 2015 which is an increase from \$213,041.81 in 2014.
- N. The CCNO Operating Agreement allows for the use of available beds by member jurisdictions. Member jurisdictions are assessed an over-utilization fee, for the budget year per diem. If a members daily population exceeds their bed allotment for three consecutive days. The over-utilization fee was \$68.76 in 2015. Members were invoiced \$993,744.52 for over-utilization of the beds in 2015. Lucas County disputes their overutilization invoices. This issue is included in the lawsuit and will be decided by the Judge in the case.
- O. During 2015, CCNO continued to utilize a Medical Co-Pay policy for offenders whereby offenders pay a portion of their medical costs. Under no circumstance is an offender denied necessary medical care. The

purpose of the co-pay policy is to discourage frivolous requests for medical treatment. During 2015 the medical co-pay generated \$7,340.39 which is an increase from \$6,713.21 in 2014.

- P. During 2015, over 144 inquiries were received from various media representatives.
- Q. Staff held various fundraisers throughout 2015 totaling \$3,753.75. Staff raised \$259.75 for Christmas for Kids; \$266.00 for the Ronald McDonald House Charities of Northwest Ohio; and \$162.00 for St. Jude Children's Research Hospital. A fundraiser was held at CCNO's annual Christmas potluck. Staff raised \$3,066.00 for the Wounded Warrior Project.

II. **General Information**

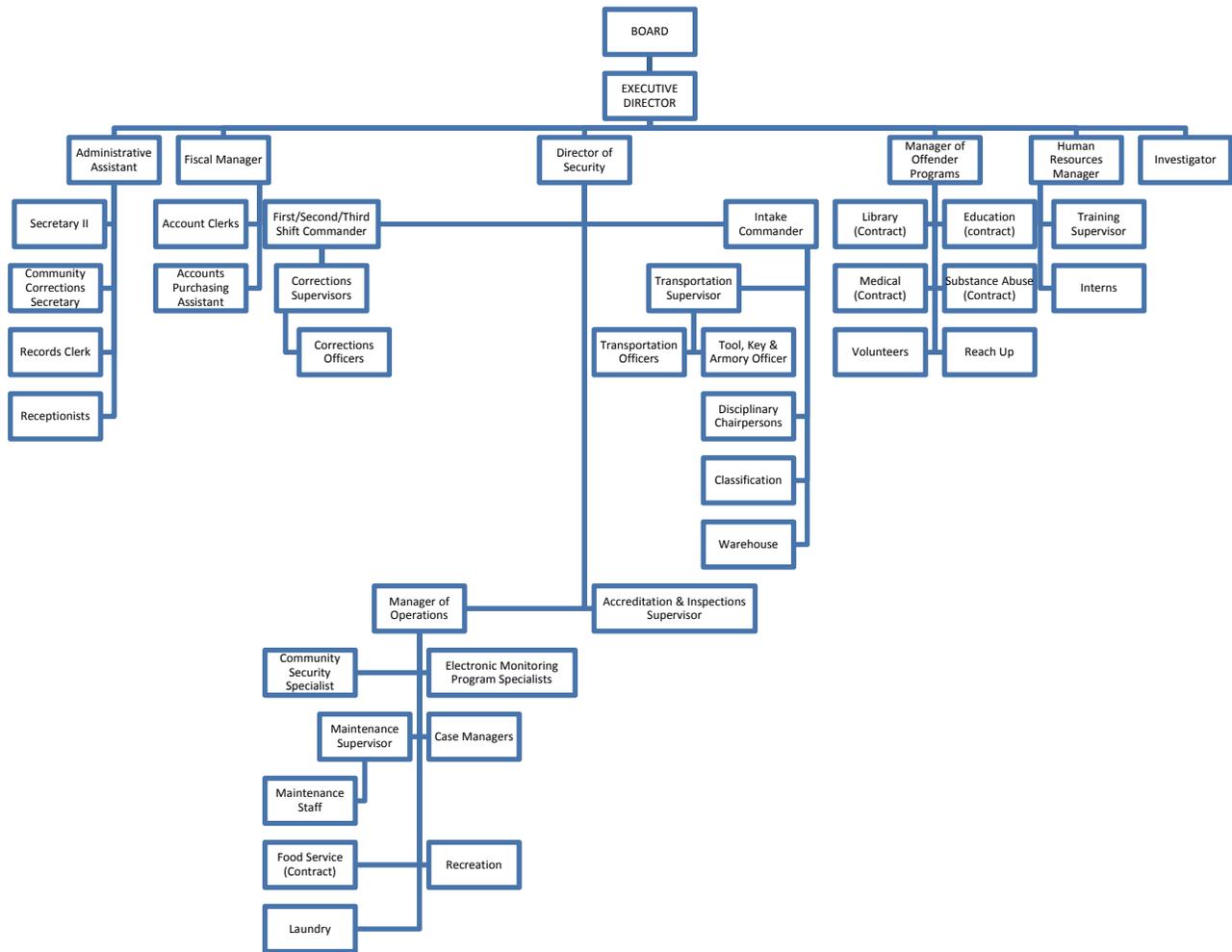
A. **Statutory Authority**

The Corrections Center of Northwest Ohio and its governing Board operate under authority granted by Ohio Revised Code §307.93.

B. **Mission Statement**

The mission of the Corrections Center of Northwest Ohio (CCNO) is to protect the public, employees, and offenders while operating a cost effective detention center for Defiance, Fulton, Henry, Lucas and Williams Counties and the City of Toledo.

C. Organizational Chart



D. Members of the CCNO Board as of December 31, 2015

Defiance County

Sheriff David Westrick, Chairman
Commissioner Otto Nicely

Fulton County

Sheriff Roy Miller, Vice Chairman
Commissioner Jeff Rupp

Henry County

Sheriff Michael Bodenbender
Commissioner Robert Hastedt

Lucas County

Sheriff John Tharp
Commissioner Pete Gerken

City of Toledo

Mayor Paula Hicks-Hudson
Chief George Kral

Williams County

Commissioner Alan Word
Sheriff Steve Towns, Secretary

E. CCNO Management Staff

Jim Dennis, Executive Director
Dennis Sullivan, Director of Security & Operations
Kevin Bloom, Shift Commander
Toby Bostater, Manager of Operations
Todd Snyder, Investigator
Craig Eiden, Shift Commander
Salina Hill, Human Resources Manager
Tonya Justus, Fiscal Manager
Walt Kepler, Intake Commander
Tammy Parker, Shift Commander
Linda Shambarger, Manager of Offender Programs
Steve Snyder, Transportation Supervisor
Denny Stantz, Maintenance Supervisor
Juli Steingass, Accreditation & Inspection Supervisor
Leslie VanAusdale, Training Supervisor

III. Objectives

A. Year End Status Report of 2015 Objectives

1. Maintain 100% compliance on the kitchen and facility inspection with no more than two deficiencies by the Williams County Health Department. **No deficiencies were noted in 2015.**
2. Test the emergency notification system for neighbors. **This was completed September 17, 2015.**
3. Community Public Works program will have 200 participants. **There were 211 participants.**
4. HITT program will have 20 participants. **There were 35 participants.**
5. Divert 750 low risk offenders that would have been sentenced to jail. **There were 699 diversions.**
6. Maintain staff turnover rate below 10%. **The turnover rate was 11.65%.**
7. Successfully complete security upgrade. **The project was completed on November 30, 2015.**
8. The number of grievances for the year when divided by the yearly bookings will not exceed two percent. **This was accomplished with a percentage of 1.87.**
9. Maintain 150 active volunteers. **There were 164 active volunteers.**
10. Volunteer hours average 600 per month. **The volunteer hours averaged 717.**
11. Offender average program attendance average 1,800 per month. **The average attendance was 2,209.**
12. Have 175 offenders participate in New Beginnings. **There were 241 offenders in New Beginnings.**
13. Recovery Services staff will have 80 women participate in the WITT program. **There were 85 participants.**
14. Recovery Services staff will have 70 men participate in the MITT program. **There were 71 participants.**
15. 95% of those who complete New Beginnings, MITT or WITT will have a discharge plan before their release from CCNO. **96% of offenders had a discharge plan in place upon their release.**
16. Of the 20 offenders scheduled to take the GED test in 2015, 50 percent will pass two or more subjects. **Twenty-six offenders took the GED test. Thirteen scored a 50% or above. Eight earned their GED.**
17. The number of instances of force for the year when divided by the yearly bookings will not exceed one percent. **This was accomplished with a percentage of .54.**

18. No offender on staff assaults where criminal charges were filed. **There were two outside charges filed for staff assaults, one was dismissed.**
19. Maintain test scores from the Corrections Officer academy to 90% or above. **The average test score of one academy was 86.88%.**
20. All staff will receive 16 or 40 hours (as applicable) of training. **This was completed.**

CCNO met 92.86 percent of the 2015 objectives.

B. Proposed 2016 Objectives

1. Maintain 100% compliance on the kitchen and facility inspection with no more than two deficiencies by the Williams County Health Department.
2. Successfully complete PREA audit.
3. Successfully complete the Ohio jail inspection.
4. Test the emergency notification system for neighbors.
5. Community Public Works program will have 200 participants.
6. HITT program will have 20 participants.
7. Divert 750 low risk offenders that would have been sentenced to jail.
8. Maintain staff turnover rate below 10%.
9. Maintain 160 active volunteers.
10. Volunteer hours average 600 per month.
11. Offender volunteer service program attendance average 1,800 per month.
12. Of the 20 offenders scheduled to take the GED test in 2016, 50 percent will pass two or more subjects.
13. Have 175 offenders participate in New Beginnings.
14. Have 70 new participants in the WITT program.
15. Have 70 new participants in the MITT program.
16. Have 160 offender participants in the Thinking for a Change program.
17. Recovery Services staff will have a discharge plan in place for 95% of the participants of New Beginnings, MITT or WITT before their release.
18. The number of grievances for the year when divided by the yearly bookings will not exceed two percent.
19. The number of instances of force for the year when divided by the yearly bookings will not exceed one percent.
20. No offender on staff assaults where criminal charges were filed.
21. Maintain test scores from the Corrections Officer academy to 90% or above.
22. All staff will receive 16 or 40 hours (as applicable) of training.

IV. Operations

- A. Security. The Security department is responsible for the management of offenders, security shifts, intake of offenders into the facility, classification of offenders, movement of offenders throughout the facility, medical services, food services, recreation, laundry, offender programming, case management, community corrections, maintenance and accreditation, transportation of offenders outside of the facility and the Special Response Team. The Director of Security and Operations oversees this department with management assistance from three Shift Commanders, a Manager of Operations, an Intake Commander, Transportation Supervisor and the Supervisor of Inspection and Accreditation.

<u>Commitments and Releases</u>	<u>2014</u>	<u>2015</u>
Commitments	7,100	7,560
Releases	7,067	7,478

<u>Commitments by Type of Offense</u>		
Misdemeanants	5,822	6,010
Felons	1,278	1,550

<u>Commitments by Gender and Age</u>		
Female Juveniles	0	0
Male Juveniles	0	0
Female Adults	1,516	1,752
Male Adults	5,584	5,808
Total	7,100	7,560

<u>Average Sentence Length in Days</u>	26.8	27.3
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- B. Transportation. Transporting offenders to various locations is a major responsibility. Each year thousands of offenders are transported by the CCNO Transportation staff. Many of these offenders are transported to medical appointments. The following chart details this activity.

2015 Offender Transports							
Transport Location	APA	Defiance	Fulton	Henry	Lucas	Williams	TOTALS
Court	0	1805	831	433	4432	72	7573
Medical	0	13	5	0	70	6	94
New Book Ins	16	270	146	63	3878	20	4393
Releases	0	315	204	146	3811	208	4684
Prison Transfer	0	216	79	61	631	85	1072
Court Diagnostic	0	37	6	13	58	8	122
Northcoast	0	0	0	0	1	0	1
CAD	0	0	0	2	18	0	20
Lucas County CTF	0	2	0	1	79	3	85
Lucas County EMU	0	0	0	0	2	0	2
Lucas County WR	0	0	0	0	339	0	339
NCCC	0	20	13	4	2	30	69
Other	0	50	1	5	125	6	187
Subtotal	16	2728	1285	728	13446	438	18641
Community Works	0	2647	180	1084	0	0	3911
Total Transports	16	5375	1465	1812	13446	438	22552

Video arraignment services are currently in place for Bryan Municipal Court, Williams County Common Pleas Court, Defiance Municipal Court, Henry County Common Pleas Court, Napoleon Municipal Court, Fulton County Common Pleas Court, Fulton County Eastern District Court, Fulton County Western District Court, Lucas County Common Pleas Court, Maumee Municipal Court (Lucas County), Oregon Municipal Court (Lucas County), Sylvania Municipal Court (Lucas County) and Toledo Municipal Court. The number of offenders being transported for court decreased from 7,792 in 2014 to 7,573 in 2015. The number of courts sessions and probation interviews conducted via video increased from 4,268 in 2014 to 4,612 in 2015.

- C. Special Response Team. The Special Response Team is established to respond to facility emergencies. The SRT is a team which will provide a consistent order of work, organizational structure, and unity of expertise in resolving emergency situations at the CCNO. The SRT is trained in tactical skills and in the use of force. The purpose of the team is to contain and control the immediate crisis area or to regain control of the area by force if so directed.
- D. Offender Services. The Manager of Operations oversees the laundry, recreation, maintenance, case managers, offender food service and

community corrections. Management assistance is provided by the Maintenance Supervisor.

A minimum of five hours of organized recreation is offered to all eligible offenders in all security levels on a weekly basis. A total of 4,217 hours of recreation was provided in 2015. Tournaments included corn hole, jump rope and chess. Activities include basketball, volleyball, jogging, ping pong and board games. Board games are also available in the units.

Food service for offenders is provided through a contract with ARAMARK Correctional Services (ARAMARK). In 2015, the cost per offender meal was \$0.843. In 2015, 30 offenders requested a vegetarian diet. Twenty-five offenders requested a religious diet.

- E. Offender Programs. The Manager of Offender Programs oversees the contracts for the provision of Library, Education, Vocational, Self-Help, Medical, Substance Abuse programs, Chaplaincy services and volunteers.

A part-time Chaplain contracted through Reach Up assists the Manager in the coordination of religious services. Reach Up is a non-profit agency that coordinates religious and chaplaincy services for offenders at CCNO. Volunteers conduct various services for offenders to attend which include AA meetings, worship services and Bible study. Services are offered on a daily basis. In 2015 there was an average of 164 active volunteers providing programming to offenders. Volunteers provided 8,608.25 hours of service to the offenders in 2015. In 2015, there were 24,049 offenders attending religious services. There were 114 offender baptisms.

In 2015 volunteer led Alcoholic's Anonymous programming was held at CCNO. 93 offenders participated in the structured programming.

The HARC program is a six-week program that discusses how to incorporate Bible study and prayer into an offender's life; how to find a job, prepare for an interview and be a good employee; getting priorities in line to include budgeting money, saving money and saving money to pay weekly bills; how to live life on what God gives including picking a place to live that an offender can afford; where and how to shop on a budget; and, how to live a balanced life to be satisfied, happy and grateful with where you are today. 1,662 offenders attended the HARC life skills program.

Alcohol Chemical Treatment Series (ACTS) is a faith-based educational approach to drug and alcohol abuse, using visual tools, object lessons and a true recorded testimonial application. A qualified volunteer Christian Prisoners Fellowship instructor teaches an ongoing ACTS curriculum

addressing real life situations and providing offenders with positive coping skills in a support group setting. The instructor also offers chaplaincy materials and benefits to the offenders, links the released offenders to a positive support group (a local church) outside the jail and provides care for the offenders' families. 566 offenders attended ACTS programming.

The Ridge Project conducts a TYRO Dads program. This program works exclusively with fathers for five weeks to focus on intensive character development. The fathers are taught to own responsibility for their actions, and prepare them to overcome the obstacles of their incarceration and transition back into their homes and communities successfully and permanently. There were 145 offenders who attended this program.

Substance Abuse Services were provided through a contract with Recovery Services of Northwest Ohio, Inc., Defiance, Ohio. The New Beginnings program is an intense drug/alcohol treatment and educational program. This includes group counseling, individual counseling, education and referrals to other treatment agencies. 241 offenders participated in the New Beginnings program during their incarceration.

Recovery Services of Northwest Ohio, Inc., Defiance, Ohio also provides the Thinking for a Change program. Thinking for a Change is a program based on the principle that thinking controls how people act, and that to change the way people act, they have to take control of their thinking. The program helps offenders build skills to recognize their own and other's thinking patterns, recognize the risks associated with those thoughts and how to make better choices. 161 offenders participated in the Thinking for a Change program during their incarceration.

Recovery Services of Northwest Ohio, Inc., Defiance, Ohio also provides continuing care with an emphasis on relapse prevention for those offenders who have completed the primary programs and are awaiting discharge for their sentence. 86 offenders participated in continuing care.

Recovery Services of Northwest Ohio, Inc., Defiance, Ohio also assists offenders with discharge planning. All offenders participating in programming are linked directly into community agencies to ensure continuity of care. In addition, six offenders were also referred into outreach programs in their home community. Seventeen offenders were assisted with their transition into the Intensive Supervision Program (ISP) operated by the Toledo Municipal Court.

WITT (Women in Trauma Training) and MITT (Men in Trauma Training) is an integrated treatment approach designed for high risk incarcerated

offenders who are mentally ill, substance abusing and are victims of trauma. Counseling services for this program are provided by Recovery Services of Northwest Ohio, Inc., Defiance, Ohio. 85 women participated in the WITT program and 71 men participated in the MITT program in 2015.

A Recovery Services CPST specialist provides an invaluable service to all offenders leaving incarceration who have not had the opportunity to engage in clinical services. Within 30 days of re-entry, each offender is assessed for critical needs using the GAINS reentry instrument and direct linkage is then made to any agencies to fulfill these needs. Full mental health assessments are conducted via video conferencing with Central Access. This first appointment bridges the gap between re-entry and access to psychotropic medications. Other linkage includes Ohio Benefits Bank, various shelters, TASC, Veteran's Affairs, Social Security, Ohio Means Jobs of Lucas County, and various mental health and substance abuse agencies located in Lucas County, as well as surrounding counties. There were 1,954 offenders that received these services in 2015.

The Lucas County Mental Health and Recovery Services Board received funding that CCNO benefited from. CCNO offenders from Lucas County now benefit from receiving a 30 day supply of medication upon their release. They will also receive a written prescription that will be filled through Central Pharmacy. They may also receive case management through TASC upon release, legal assistance to resolve holders prior to release via ABLE, employment assistance and training, emergency housing for chronic homelessness and additional services through the Lucas County Re-Entry Program. These funds were received through a CCA Second Chance grant and are only for Lucas County residents. 64 offenders were placed in this program in 2015.

Library services for offenders were provided through a contract with the Williams County Public Library. Offenders have access to a fully shelved library which includes hardbacks, paperbacks and magazines. The library has a collection of 4,586 books with an average circulation count of 5,411. Also each unit has a bookshelf with limited books available. A Law Library with up-to-date Ohio Revised Code volumes is available. Area newspapers are provided in each unit. 2,401 offenders were added into the library system in 2015.

Education services for offenders are provided through a contract with the Penta Career Center, Perrysburg, Ohio. Offenders study social studies, writing, mathematics, science and reading in order to prepare to take the GED test. The GED test is conducted on-site at CCNO monthly. During 2015, certificates were awarded to eight offenders who passed the

General Education Diploma (GED) test. Also, 198 offenders received education certificates for completing twelve hours or more in the classroom. 105 offenders received education certificates for completing 25 hours or more in the classroom. A total of 63 offenders received grade advancements. This program was hampered in achieving its 2015 goals due to changes made in the GED program at the state level.

Contracted Classes offered at CCNO during 2015 included:

- The Domestic Violence Prevention Awareness program was conducted by Sherry Phillips, SWA, CDCA, BAS in Psychology. The seven and one-half hour class covers topics on defining domestic violence and different forms of abuse; myths about battering; cycle of violence; effects of domestic violence on children; characteristics of a healthy versus unhealthy relationship and relapse prevention techniques. There were 82 offenders who participated in this class. 34 of these offenders received one-on-one counseling and aftercare after they completed the class.
- Job Search Techniques classes are conducted by the Four County Career Center. The training focuses on how to find a job and determining your goals, skills, interest and strengths. Interviewing skills including proper attire, common questions and how to sell yourself are discussed along with how to fill out an application and polish your resume. There were 48 offenders who participated in this class.
- Anger control classes are conducted by the Four County Career Center. These classes teach offenders how to recognize anger, what triggers anger and methods of relaxation. There were 86 offenders who participated in this class.
- Re-Entry Classes are conducted by the Four County Career Center. Topics offer information on how to identify community resources, developing a plan, setting goals, investing in yourself, dealing with stress and money and managing your time. There were 47 offenders who participated in this class.
- Parenting classes are offered through an agreement with the Ohio State University Extension Office. Topics discussed include a child's developmental stages, active communication skills, problem prevention techniques, discipline methods, positive encouragement skills, building a child's self esteem and raising responsible children. There were 110 offenders who attended this program.

F. Inmate Medical Services. Medical services for offenders were provided through a contract with Correct Care Solutions (CCS) headquartered in Nashville, Tennessee. Offenders completed 2,087 requests for medical services from nursing staff. The physician provided treatment to 1,164

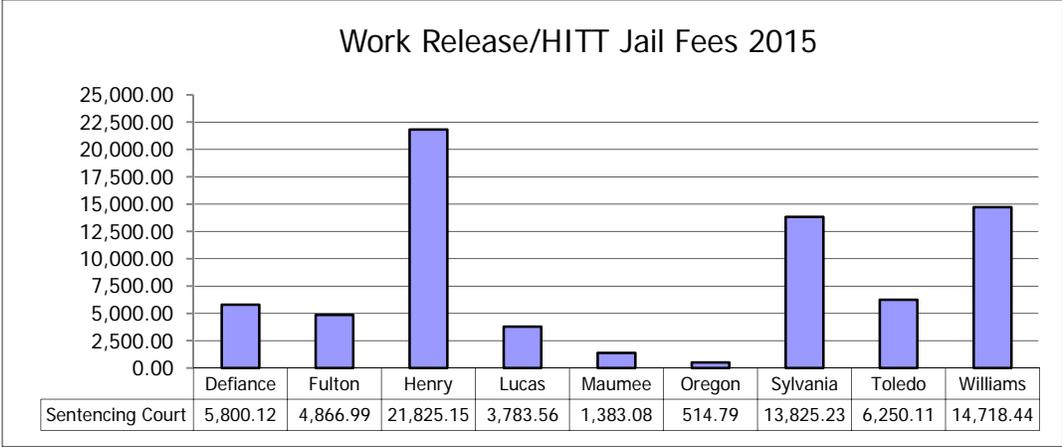
offenders. Physicals were completed for 2,951 offenders. The mental health specialist provided counseling for 4,561 offenders. The psychiatrist provided counseling for 897 offenders. The dentist provided dental care for 239 offenders. There were 23 offenders taken to the emergency room with 12 offenders requiring admittance to the hospital. There were 58 offsite medical appointments. In 2015 53.6% of offenders were on medication and 17.9% of offenders were on psychotropic medications.

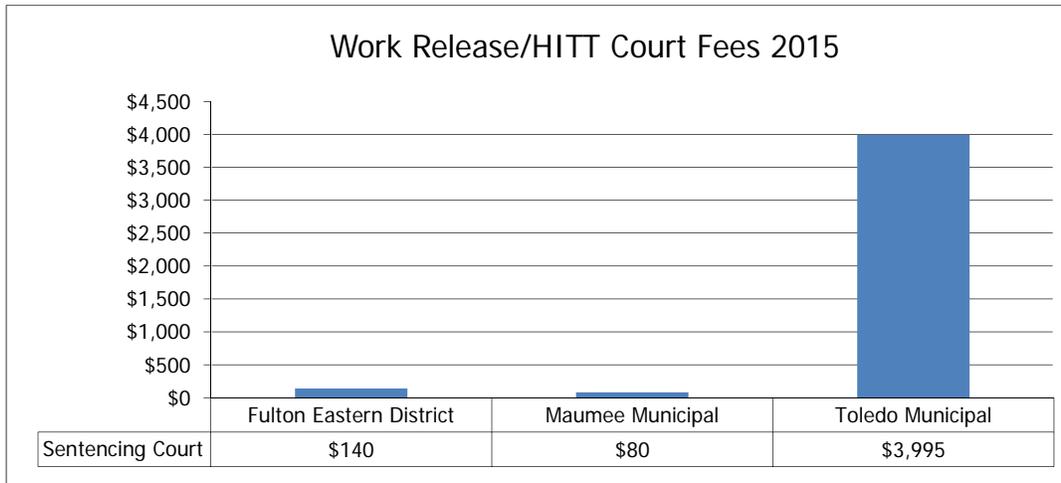
Confidential HIV testing and counseling is provided at no cost through a contract with University of Toledo Medical Center, Toledo, Ohio. 487 offenders received a HIV test through this program.

G. Community Corrections. The Manager of Operations oversees the work release, Helping Inmates through Training (HITT), community public works programs and the electronic monitoring, GPS and TAD programs.

The work release and HITT programs are community programs where offenders are paid by area employers. The work release program allows offenders to retain their current employment while they are incarcerated. There were 155 offenders who were in work release in 2015 up from 137 in 2014. Offenders in the HITT program are placed into jobs in the community while they are incarcerated at CCNO. There were 34 offenders who participated in the HITT program up from 18 offenders in 2014. In general, participation is dropping in work release and HITT while electronic monitoring, GPS and TAD participation increases.

Offenders pay 25% of the net pay they receive to participate in work release and the HITT program. These funds are then used to pay for court fees/fines and jail fees. In 2015 \$5,240.64 was collected in court fees and \$72,967.47 in jail fees. In 2014 \$2,970.50 was collected in court fees and \$50,007.12 in jail fees. These fees are returned to the sentencing court. The tables below show the amount collected by each jurisdictional sentencing court.

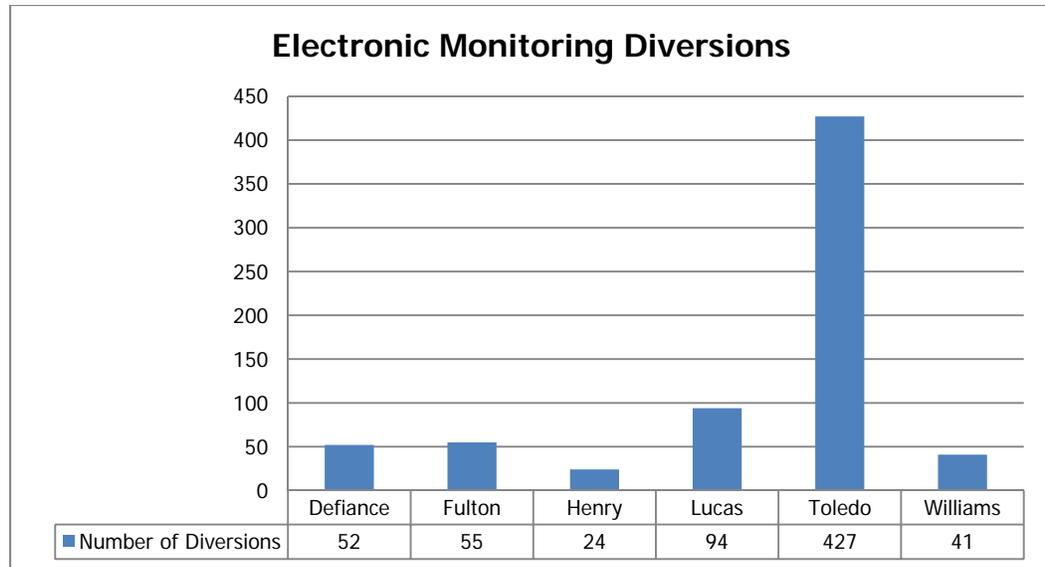




The community public works (CPW) program continues to provide community service hours to governmental and non profit agencies. The offenders are not paid to participate in this program, but do receive earned credit time for their hours worked if approved by the court. CPW offenders provided service hours to the following agencies in 2015: Bryan Recycling, City of Defiance; Defiance County Environmental Services; Defiance Police Department; Defiance County Senior Center; Village of Edgerton; Village of Delta, Village of Fayette; Forest Hills Cemetery; Fulton County; Henry County; Henry County Fair; Henry County Senior Center; City of Napoleon; and the Village of Hicksville. All agencies utilizing the Community Public Works program received refresher training. There were 211 offenders participating in this program who donated a total of 39,945 hours to government and/or non profit agencies.

- H. Jail Diversion. CCNO operates an electronic monitoring/GPS/TAD jail diversion program. Screened applicants are assigned by the court to the program. An ankle bracelet is placed on their ankle and supervised while in the community. Offenders can continue working or attending court ordered programs while restricted to home at specified times. All participants must pay to be in the program. GPS service allows the tracking of offender movement in real time using satellite technology and the internet. TAD service allows the tracking of offender movement in real time using satellite technology and the internet along with alcohol monitoring.

CCNO's electronic monitoring/GPS/TAD program diverted 694 offenders from jail during 2015 down from 696 in 2014. The following chart shows a breakdown of diversions by jurisdiction:



It should be noted that the Lucas County Common Pleas Court and the Municipal Courts in Maumee and Oregon operate their own electronic monitoring program.

Offenders are financially responsible for the electronic monitoring fees for this program. Funds to operate this jail diversion program are from an account that receives its funding from grant funds and the offender equipment payments. Due to the fledgling economy in 2008 and 2009, the collection rate for electronic monitoring was down which resulted in the fund being nearly depleted. In an effort to continue to provide electronic monitoring/GPS/TAD services to the jurisdictional courts, changes were made. The collection rate has continuously improved since 2009.

If a court sentences an offender to GPS, the offender is financially responsible for the cost of the GPS unit the court requires them to use. The offender will also be financially responsible for paying the cost for all alcohol testing units the court requires them to use. Offenders must pay in full. These units are not owned by CCNO and are leased from B.I., Inc. at a higher rate.

- I. Fiscal Services. The Fiscal Manager is responsible for the management of budgeting, accounting, internal auditing, purchasing, payroll, offender accounts, funds management and risk management.

The 2015 operating and capital budget was \$16,013,039 with a per diem rate of \$68.76, an increase from 2014. The following are details on the operating budget minus the line item for the juvenile center.

	<u>2015 Adopted Budget</u>	<u>2015 Budget Expended</u>
Personnel Services	\$7,359,816.84	\$7,358,137.19
Fringe Benefits	3,827,626.35	3,820,714.67
Contractual Services	2,263,157.83	2,282,376.19
Hiring/Training Expenses	378,423.87	379,042.93
Information Technologies	362,420.36	367,573.06
Legal Services	29,841.15	41,827.65
Maintenance/Service Contracts	145,846.46	143,408.98
Utilities	568,957.38	573,343.39
Other Services	518,733.43	477,176.92
Insurance Outlay	259,498.12	249,225.52
TOTAL	\$15,714,321.79	\$15,692,826.50

	<u>2015 Revenue Earned</u>
Interest Revenue	\$0.00
Rental Revenue	\$58,454.74
Other Revenue	\$307,107.70
TOTAL	\$365,562.44

The following table details the budgeted amount, the actual invoice amount and the bed overage charges by jurisdiction for 2015.

	Operations & Capital Budget	Actual Jurisdictional Invoices
Defiance County	\$1,522,351.00	\$1,418,398.96
Fulton County	\$1,395,284.00	\$1,278,393.48
Henry County	\$938,715.00	\$874,842.33
Lucas County	\$5,150,290.00	\$4,795,597.24
City of Toledo	\$5,785,767.00	\$5,481,679.40
Williams County	\$1,395,284.00	\$1,293,046.57
TOTAL	\$16,187,691.00	\$15,141,957.98

In 2015 revenue for the capital budget was received in the amount of \$174,653.00. \$585,943.28 was expended from the capital budget in 2015 on the security upgrade and new 44 passenger transportation vehicle.

The per diem from actual cost/jurisdictional invoices was \$65.02 versus the budgeted per diem of \$68.76.